

Chancellor's Green Campus Fund

Green Project grant program

Call for applications - 2008

1 Chancellor's Green Campus Fund (CGCF) Description

The goal of the CGCF is to enable members of the UC Berkeley campus community to undertake projects that will create a greener, more environmentally sustainable campus. One-time grants of \$2,500 will be awarded to students, faculty, and staff to facilitate green projects.

The CGCF was created with generous support from former Chancellor Robert M. Berdahl in 2004 and enjoys continued support from Chancellor Robert Birgeneau. The CGCF is administered jointly by the Chancellor's Advisory Committee on Sustainability (CACS) and the Berkeley Environmental Alumni Network (BEAN).

2 Eligibility Requirements and Fund Restrictions for Projects

Current students, faculty, and staff of the University of California, Berkeley, may apply for grant funds of \$2,500. Students must be enrolled and on campus regularly for the expected duration of their proposed project. A department, official campus organization, class, or group made up of a mix of students, staff and faculty may apply. The application must be submitted by an individual, who will be responsible for reporting on progress for projects that are funded by the CGCF grant program.

Awarded funds can be used for labor, materials, and supplies to achieve the project goals. Preference will be given to grant requests for materials and supplies. Funds cannot be used for travel expenses, food or entertainment.

Grantees will be assigned a "CACS partner" who is available to aid in problem-solving. The grantee is expected to communicate with the CACS partner about their project at least once monthly. The grantee is also required to provide a formal update to CACS in February, 2009. Additionally, the grantee must design a poster to be displayed at the CACS Sustainability Summit in April 2009.

Projects must be initiated in a timely manner and completed by June 30, 2009, the end of the academic year 2009. Any funds not expended by May 31, 2009 will return to CGCF.

Questions regarding the CGCF application process may be directed to Sarah Hawthorne at acads@berkeley.edu or (510) 642-2795.

3 Criteria for Selection

Grant awardees must demonstrate the following:

- Commitment to campus greening and environmental sustainability
- Potential to achieve green results
- Relevant work or volunteer experience
- Cost effective use of funds
- Measurable benefit

4 Application Requirements and Deadlines

Applications must be received by **5pm on Monday, March 31, 2008**. All materials must be submitted in digital format, to **acads@berkeley.edu**. As detailed below, you must include **personal information, reference(s), a detailed budget, proposed metrics, a detailed schedule/timeline, a resume or curriculum vitae, and a project description**. You will receive an email confirmation of receipt of your application.

A. Student Applicants

Please include on a single page:

Personal Information

1. First and last name
2. Student ID Number
3. Local street address or P.O. Box (not campus mail)
4. Phone number (please specify whether home, work, or mobile)
5. Email address
6. Campus status: Undergraduate/Graduate (graduate students please indicate MS, PhD, JD, etc)
7. Expected graduation date
8. Department or Major, if applicable

Reference Information

Please include the following information for 1 or 2 individuals who can attest to your abilities and interest in environmental sustainability. At least one reference must be a faculty or staff member at UC Berkeley. Off-campus supervisors, residential assistants, and Graduate Student Instructors may be included as second references. If you plan to work with a department on campus a reference from the individual with whom you plan to work is required.

1. Name of Reference
2. Title

3. Phone number (please specify whether home, work, or mobile)
4. Email address
5. One sentence description of your relationship with reference (e.g. professor for a class you took, supervisor for an on-campus job)

B. Faculty and Staff Applicants

Please include on a single page:

Personal Information

1. First and last name
2. Employee ID Number
3. Campus address
4. Phone number (please specify whether home, work, or mobile)
5. Email address
6. Job Title
7. Department or Division
8. Name of direct supervisor

Reference Information

Please include the name of 1 or 2 co-workers, supervisor, or faculty members with whom you have worked or who can attest to your abilities and interest in environmental sustainability. If you plan to work with a department on campus a reference from the individual with whom you plan to work is required.

1. Name of Reference
2. Title
3. Phone number
4. Email address
5. One sentence description of your relationship with reference (e.g. supervisor, co-worker on a project)

C. All applicants

Detailed Budget: One-page. Excel spreadsheet format preferred. Please include other funding (including any in-kind contributions) that you will leverage with CGCF grant.

Detailed Timeline: May be included with the budget spreadsheet on a separate worksheet, or be appended to the Project Description document. Include monthly or quarterly targets, as appropriate.

Include update to CACS in February 2009 and creation of Poster for Sustainability Summit in April 2009.

Project Description: One-page description of the project. Please include goals, rationale, and expected results.

Project Metrics: Describe how project effectiveness will be measured (i.e. resources saved, students educated, etc.). Degree of metric rigor should be commensurate with level of funding requested.

Campus Approval: Does your project require any campus approvals for implementation of this project? Have you obtained these approvals? If so, please identify who you have received approved from. If additional approvals are still required, please list the groups (departments, committees, etc.) that will need to approve the implementation of the project.

Resume or Curriculum Vitae: Include relevant work, research, and volunteer experience.