

Student Bike Cooperative at UC Berkeley

Head Student Mechanic

Responsibilities include:

12 hrs/week for 16 week semesters

Managing Mobile Bike Shop

Setup Monday - Thursday, 11am - 2pm

Planning and hosting bike-related community events and workshops

Coordinating bike mechanic student mentor ship program for peer-to-peer education

Being part of correspondence team with program funders (i.e. grants, donors, etc.), Fixing bikes

Ideal candidate will:

Have at least 1 year experience or equivalent extensive knowledge

regarding a wide range of bike repairs on various years, makes and models

Be willing to teach and learn in peer-to-peer setting

Have a strong commitment to bike-based community activism

Be responsible and organized

BicyCal provides:

\$500/semester Student Stipend

2 units for Independent Study available

Hands-on experience working with community-based organization

Opportunity for leadership development skills

Extensive hands-on training with a start-up community organization

Free access to tools and other bike resources

Be part of an amazing project team at Berkeley!

Program Coordinator/Manager

Main responsibilities include:

12 hrs/week for 16 week semesters

General organizing and planning for BicyCal activities

Recording and disseminating meeting minutes

Email correspondence with staff, volunteers and members

Work to support Outreach Coordinator and Head Mechanic

Head contact person for funders (TGIF, etc.)

Budget and accounting duties

Program Research and Development

Ideal candidate will have:

Experience leading or coordinating a team or an organization

Worked with budgeting larger sums of money

Experience working with granting agencies

BicyCal provides:

\$500/semester Student Stipend

2 units for Independent Study available

Extensive hands-on training with a start-up community organization

Bike maintenance training

Free access to tools and other bike resources

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PR/Marketing/Web Manager

Main responsibilities include:

12 hrs/week for 16 week semesters

Designing and distributing PR and marketing materials

Developing online marketing campaign

Developing BicyCal website

Maintaining BicyCal website on a weekly basis

Ideal candidate will have:

Experience in establishing marketing and managing marketing campaigns

Extensive knowledge of design software such as Adobe Photoshop

Experience with designing and managing websites

BicyCal provides:

\$500/semester Student Stipend

2 units for Independent Study available

Extensive hands-on training with a start-up community organization

Bike maintenance training

Free access to tools and other bike resources

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Please email all inquires to

Training begins end of Fall 2009

Positions for Spring 2010